



## REQUEST FOR DISPUTE RESOLUTION SERVICES

Revised 2/10/10

As a party to a construction contract between (Claimant) \_\_\_\_\_  
representing \_\_\_\_\_ Company and  
(Respondent) \_\_\_\_\_ representing  
\_\_\_\_\_ Company, I would like to request the  
following dispute resolution services from Construction Dispute Resolution Services, LLC (CDRS):

### ALTERNATIVE DISPUTE RESOLUTION OPTIONS

- MEDIATION     BINDING MEDIATION     CO-MEDIATION     MED-ARB     ARB-MED
- NON-BINDING ARBITRATION     BINDING ARBITRATION     ACCELERATED ARBITRATION
- MEDIATED ARBITRATION     EXPERT SERVICES     SETTLEMENT CONFERENCE     UMPIRE

Claimant's name(s) \_\_\_\_\_  
 Company name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home phone \_\_\_\_\_ Office phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

Respondent's name(s) \_\_\_\_\_  
 Company name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home phone \_\_\_\_\_ Office phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

**PLEASE USE AN ADDITIONAL PARTY ADDENDUM IF THERE ARE ADDITIONAL CLAIMANTS OR RESPONDENTS**

- CDRS was specified in the construction contract as the provider of dispute resolution services.
  - CDRS was not specified in the construction contract and services are requested per agreement with the respondent.
  - CDRS was not specified in the construction contract and services are requested and a certified, return receipt request has been sent to the respondent without their agreement to begin the dispute resolution proceedings requested above.
  - CDRS was specified or suggested by a Home Warranty or Insurance Company
- Case# or Claim# \_\_\_\_\_ File# \_\_\_\_\_

Please describe the nature of the controversy and/or the construction deficiencies or disputed issues that are involved in this case:

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Please describe the remedies and/or solutions to the controversial issues, deficiencies or issues listed above that you feel are fair and equitable to settle the matters described above:

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CLAIMANT'S SIGNATURE

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DATE

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**A COPY OF THIS FORM MUST BE SENT TO THE RESPONDENT BY CERTIFIED OR REGISTERED MAIL, RETURN RECEIPT REQUESTED AND OBTAINED, OR BY SERVICE AS AUTHORIZED FOR THE COMMENCEMENT OF A CIVIL ACTION AS STIPULATED IN THE LOCAL ARBITRATION STATUTES OR LAWS IN THE JURISDICTION OF RECORD.**

**PLEASE SEND A COPY OF THIS FORM, ALONG WITH THE \$350.00 NON-REFUNDABLE FILING FEE, TO CDRS.**